

## Artist in Residence Application Form

Please email application package to: [director@sunburyshores.org](mailto:director@sunburyshores.org)  
or mail package with memory stick of images to:

**Sunbury Shores Arts & Nature Centre, 139 Water St., St Andrews, NB E5B 1A7**

**Submissions are on a rolling basis. First review of submissions will take place by June 1, 2019.**

### PART I – Overview

In partnership with Windsor House of St. Andrews, Sunbury Shores Arts & Nature Centre is proud to present *The Studios by the Sea*: Artist in Residence program open to local, national and international practicing artists from November 2019 through April 2020.

**Residency type:** Juried (application process and Sunbury Shores selection committee)

**Residency Formats:** 2 weeks to 3 months. Artists choose time-frame with a minimum of 2 weeks and a max. of 3 months per artist.

**The cost to the artist is \$600/week** paid to Sunbury Shores Arts and Nature Centre Inc. This fee includes the following:

Sunbury Shores Arts & Nature Centre will provide to the artist:

- Use of Sunbury Shores includes a key to the building for 24/7 access to communal studios, space rental, use of equipment (list of available equipment and materials provided to artist), access to photocopy/printer up to \$50 in ink, access to small locked storage space.
- Sunbury Shores will promote the artist via social media and print, will take photos of the artist at work, and will list the artist with photos and artist biography as an Artist in Residence on the [sunburyshores.org](http://sunburyshores.org) website.
- List the artist as an alumni of the Artist in Residence program.
- Sunbury Shores will compose an individual story of the residency in an e-newsletter, sent out to 950+ contacts.
- Limited use of gallery space when available (January through March).
- A group public exhibition of works created by the artists in residence, including print and digital media coverage on website and social media platforms with online catalogue.
- Access to free wi-fi.
- Access to projector and projector screen when available.

Windsor House of St. Andrews will provide to the artist:

- Accommodation: 1 historic bedroom with private bath and sitting area, including writing desk and outdoor deck if applicable. Pets are allowed.
- The artist has access to the Windsor House kitchen to prepare their own food at no cost.
- The artist has access to laundry and free wi-fi.
- Breakfast and dinner provided by Windsor House.

The artist will:

- Work in-studio or at an agreed upon location for a **minimum of 25 hours/week**.
- Mention Sunbury Shores and Windsor House in social media posts, press and other forms of promotion.

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- Upon selection, provide Sunbury Shores with a 100-word biography, headshot, and a minimum of 3 high-res images of sample works for promotional material (digital files).
- Request preferred studio, materials and equipment for use at least one week prior to the residency. Additional materials or select equipment may come at an additional cost to the artist.
- Propose a work (ready to hang or install) with sample image by the end of the residency to be for sale for the 2019 group exhibition of AIR works – exhibition form will be provided. \*Note: Sunbury Shores takes a 35% commission on art sales.
- Follow all studio protocols and rules as outlined by the Centre, and request training on any equipment they are unfamiliar with.
- Document materials used and time spent in the studio on provided forms.
- Be responsible for daily clean-up of their station to meet studio standards.

### PART II – Application

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone(s): \_\_\_\_\_

E-mail: \_\_\_\_\_

Medium(s): \_\_\_\_\_

Time-frame requested: \_\_\_\_\_

\*Required minimum of 2 weeks, maximum of 3 months.

Which studio(s) are you interested in working in?

- Ceramics
- Metalsmithing
- Printmaking
- Multi-Purpose (painting, drawing, writing, stained glass, encaustics etc.)

Briefly describe the residence project in 350 words (indicate medium) (attach description).

Application Check-List – All items are required for submission review and consideration. Preference is for email submission with the Subject Line: Artist in Residence.

- Completed Application Form (page 2 of this document)
- Artist statement with full description of the proposed residence project
- Artist résumé
- Up to 10 digital images of work, 10 pages of text or 10 minutes of video. File sharing servers such as Dropbox, One Drive, or Wettransfer are preferred or email high-quality JPEGs to

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[director@sunburyshores.org](mailto:director@sunburyshores.org). If you are not able to share digitally, a memory stick of images can be mailed to Sunbury Shores. If the work is in progress, please provide images of recent works.

- The selection committee will base its evaluation on submitted materials only.
- The Exhibition schedule is decided by the Executive Director based on programs & other activities scheduled at the Centre. The general season runs from April through December.
- Please include a stamped, self-addressed, envelope if you wish materials submitted with this application to be returned.
- It is recommended that works previously shown at Sunbury Shores not be re-exhibited.
- Sunbury Shores gallery sales are subject to 35% commission on the sale price.

Questions? Sara Brinkhurst, Executive Director, at [director@sunburyshores.org](mailto:director@sunburyshores.org) or call **506-529-3747**.